

## **Regular Board of Education Meeting – Approved Minutes**

**December 6, 2017, 7:00 p.m.**

**Town Hall Meeting Room**

Present Board Members: Jenny Emery, Mark Fiorentino, Lynn Guelzow, Melissa Migliaccio, Sarah Thrall, Rosemarie Weber, Brandon Webster, and Maddie Attianese and Sarah Cusano (Student Representatives).

Melissa Migliaccio called the meeting to order at 7:04 p.m.

### **I. Administrative Reports**

#### **I.A. Superintendent's Announcements**

- Dr. Addley read a statement regarding the passing of Mr. Joseph Maino, 6<sup>th</sup> grade teacher, stating he will be fondly remembered in Granby as a dedicated and exceptional middle school math and social studies teacher.
- Wells Road students did a great job singing at the community holiday sing-a-long at Salmon Brook Park last week.
- Congratulations to the girls' volleyball team for receiving the Good Sportsmanship Award.
- Congratulations to Dave Emery who was nominated by the NCCC boys' soccer coaches to receive the CSCA Award.
- Conferences went well this week. Thank you to parents for attending.
- Many holiday events are coming up for the schools – check the website for details.
- All of the schools will be holding PJ Day on Friday to collect money for CCMC.
- Working on a Farm-to-School Grant. Christopher Tranberg will be submitting a grant on behalf of the Wellness Committee for about \$50K.
- The two Central Services positions, Human Resources and Director of Facilities, have been posted. Hope to make appointments early in January.
- There are four teacher retirements thus far. Teachers have until next Friday to submit their letter.
- The FY19 budget is well underway. Will know by Friday if we will need an extra meeting to approve the Plus One Budget. Thank you for holding January 9<sup>th</sup> for this extra meeting.
- Christopher Tranberg attended Dine and Discuss this week. Granby will be hosting a meeting on January 4<sup>th</sup> for Choice Families in Hartford (location TBD). Board members are welcome to attend.
- Toys for Tots dance will be held this Friday night for middle school students.
- Action items from the last Board Meeting: 1) Holcomb Farm Grant – will find a way to support through another grant or in the FY19 budget; and 2) Late start schedule – Met with superintendent in Simsbury and spoke to the Superintendent in West Hartford as well as read their report. Both school districts are not looking for implementation next year but the year after. Dr. Addley stated he would come back to the Board with a process.
- The next Board Meeting will be held on December 20<sup>th</sup>.

With regard to Dr. Addley's statement about Mr. Maino, Jenny Emery informed the Board about a Go Fund Me page which has been set up for funeral expenses as well as a scholarship fund.

#### **I.B. Student Representative Reports**

- No Shave November concluded last week and \$100.31 was raised for Global Giving in Washington, DC. Mr. Roes was the winner and had a glitter beard on Friday.
- The NHS Volleyball tournament raised \$649 for the NHS fund.
- Poetry Out Loud will occur again this year. Each recitation starts with English classes, then classes compete during advisory and, finally, there is a school-wide competition.
- Winter sports have begun. Girls' basketball had a scrimmage against Enfield last Friday and one tonight against Conard; boys' basketball has their first scrimmage against Innovation on Friday; track has a meet on Saturday; and, swim and wrestling teams are working hard in their pre-season.
- PJ Day is this Friday. Students pay at least \$1 to wear their PJs to school. All proceeds go to CCMC.
- Congratulations to Ben Ranicar for receiving the 2017 NSCAA All Regional for soccer.

### **I.C. Business Manager's Report**

Ms. Anna Robbins, Business Manager, presented the October statement of accounts stating there is a negative forecast of \$504K for the general fund. Special education expenditures are unfavorable \$491K and regular education expenditures are unfavorable \$13K. The swing in the special education forecast is unfavorable \$73K and regular education is favorable \$73K. There is realized savings in instructional purchased services and savings in the textbooks, electricity and fuel line items. Fuel savings are tied to the probable elimination of the middle school oil tank. Received the per pupil expenditure from the state for FY18. There is a change from \$14,545 in FY17 to \$15,244 in FY18. Jenny Emery stated the Finance Subcommittee reviewed the accounts this evening and there was a discussion about the variance in special education accounts.

### **I.D. Teaching & Learning**

Ms. Dawn Olsen, Math & Science Coach at the Middle School, and Ms. Kristin Rice, Math & Science Coach at Wells Road, presented to the Board regarding the implementation and transition with the Next Generation Science Standards stating that the new standards are performance-based expectations. They are broken down as follows: disciplinary core ideas, crosscutting concepts and science and engineering practices. The learning going on currently is three-dimensional and teachers need to teach differently from how they have in the past; however, this should be more of a gradual transition. Ms. Rice explained this requires more professional development for teachers as well as more time at the elementary level (time for science instruction). Ms. Olsen informed the Board about the CREC Consortium consisting of 40+ districts around the state. Districts purchase curriculum materials generated from the Consortium. There will be no CMT science test this year and units will be rolled out for every other grade level not included this year. There will be an NGSS assessment that will run off the SBAC platform. Lynn Guelzow inquired if the district has evaluated the actual standards/test to see how rigorous it is. Christopher Tranberg stated there have been some comparisons and the district is paying attention to the gaps and that, yes, it is more rigorous. Ms. Olsen stated that parents attending conferences this week were saying that the science classes are challenging.

### **I.E. Guidance Services Presentation**

Ms. Julie Groene, Assistant Principal and Director of Guidance at the high school, presented the annual Guidance Services Presentation to the Board. Ms. Groene discussed the three domains of school counseling: personal/social, academic and college/career and stated these three domains guide the work of the guidance counselors at the middle school and high school level. Ms. Groene discussed the college application process and reviewed the latest summary of college applications. As of December 1<sup>st</sup> the high school has processed 803 applications, 179 of them were early action and 10 were early decision and between 1,100 and 1,200 applications will be processed when all is said and done. Ms. Groene discussed the use of Khan Academy who collaborated with the College Board for SAT prep. PSATs were given to 10/11 graders in October. Results are in and will be given in Social Studies classes December 18 and 19. Students will be showed how to create a College Board account and how to link their account with Khan Academy. SAT prep will be tailored to each student as to what they need to work on based on their PSAT scores. Jenny Emery stated she would like to see 1) a credible philosophy and process developed for students in middle school and 2) a method of engaging with alumni after college (4-5 years out) or otherwise for feedback as to how they were prepared and how they are doing. Lynn Guelzow stated she would like to get an update on a college report from 5 years ago.

## **II. Public Comment**

Rebecca Brewer, Silver Brook Lane, commented that her daughter graduated from Granby High School last year and is in her first year of college. Her son is currently at the high school and that both of her children were high-performing students but not identified as Gifted and Talented. She stated her students were bored in middle school and that she supplemented her children with academic instruction outside of the district. Ms. Brewer strongly suggested to the Board to consider bringing honors level classes to the middle school or find another way to address high-performing students within the curriculum. She stated the district also needs to work on grammar and writing and she is worried that a lot of emphasis is being placed on STEM and the basics of grammar and writing is falling by the wayside.

## **III. Consent Agenda**

### **III.A. Minutes**

A motion was made by Rosemarie Weber and seconded by Sarah Thrall to adopt the consent agenda. This motion passed unanimously at 8:37 p.m.

## **IV. Old Business**

### **IV.A. Second Reading of Policy 4134 - Tutoring**

The Curriculum/Policy/Technology/Communications Subcommittee recommended Policy 4134, Tutoring, to the Board for a second reading. Rosemarie Weber stated no comments have been received. This policy will go to the Board for a third reading and approval at the next meeting.

### **IV.B. Draft School Calendars for 2018-2019 and 2019-2020**

The Board discussed the approval of the draft school calendars for 2018-2019 and 2019-2020. A motion was made by Rosemarie Weber and seconded by Jenny Emery to adopt the 2018-2019 school calendar. Dr. Addley stated input was received from a parent since the last meeting who would like to see the meet and greet for Pre-K/Kindergarten and Freshman Orientation moved to the day before school starts and stated this is a reasonable request. This motion was approved with the amendment to change the Pre-K/Kindergarten meet and greet and Freshmen Orientation to August 27, 2018. This motion passed unanimously at 8:40 p.m. A motion was made by Brandon Webster and seconded by Jenny Emery to adopt the 2019-2020 school calendar with the same amendment moving the date for the Pre-K/ Kindergarten meet and greet and Freshman Orientation to August 26, 2019. This motion passed unanimously at 8:42 p.m.

## **V. New Business**

### **V.A. FY19-FY23 Large Capital Projects**

The Board discussed the large capital projects for FY19-FY23. Dr. Addley stated some projects are edited and some are new. These projects went to the Finance Subcommittee tonight. He informed the Board the Capital Forecast Audit is complete and was built into this document. Enrollment was reviewed for the next 5-10 years and Dr. Addley does not see any opportunity to close another school. He stated there might be an opportunity to put the large capital projects and the capital forecast audit together. The capital forecast has roofs, HVAC and the middle school oil replacement included. Dr. Addley reviewed projects removed from the large capital projects, projects moved to small cap funds and projects included in the capital forecast audit. He briefly discussed each project as follows: Emergency generator; safety upgrades; roofs/rooftop equipment replacement; HS facility upgrade; MS automation system; Kelly lane parking lot expansion; solar photovoltaic system; facilities storage building; and, Wells Road playing field. Melissa Migliaccio inquired if the SDE 39% reimbursement rate will be staying the same. Dr. Addley stated he has no information contrary to the current 39% rate but will check on it. Melissa encouraged Board members to go through the document. The Board will discuss priorities at the next meeting.

### **V.B. FY19 Budget Goals**

The Board discussed the FY19 Budget Goals. Dr. Addley stated the budget goals are for alignment and coherent purposes of what we support in the budget and should be supported by the Board goals. Typically, the budget is arranged around the Board goals and Dr. Addley stated he sees no reason to change the goals presented

## **VI. Miscellaneous**

### **VI.A. Board Standing Committee Reports**

#### **VI.A.1. Curriculum/Policy/Technology/Communication**

Rosemarie Weber stated this subcommittee met this evening. A member of the public joined the meeting, made comments regarding the nutrition policy and advocated for whole foods and the elimination of processed foods. Discussed the Assistant Superintendent's report: Bridges training - 25 students were trained at the middle school; College Board and AP opportunities – the district is in good shape in terms of offerings; professional development; TEAM program continuing in light of the state de-funding it; and, the Generations Mentoring Program at Kelly Lane and the outreach the district has been doing to identify mentors. Also discussed three policies: nutrition, food service and on-campus recruitment. The nutrition policy is staying in subcommittee and the food service and on-campus recruitment policies will go to the full Board for consideration. Five (5) new texts are being considered for the high school. Subcommittee members will report to Chris Tranberg next month. Five (5) new courses, which were on the agenda, were tabled to the next meeting.

### **VI.A.2. Finance/Personnel/Facilities**

Jenny Emery reported this subcommittee met this evening with a full agenda. Took action to fund championship jackets for girls' soccer team. Discussed opportunity for revenue because CREC may lease some of our buses this summer. Also discussed the special education funding excess cost and how complex it is.

### **VI.B. Other Board-Related Reports**

#### **VI.B.1. CREC/CABE**

CREC Council has not meet since the last meeting.

#### **VI.B.2. Granby Education Foundation**

The GEF has not met since the last meeting.

### **VI.C. Calendar of Events**

Melissa Migliaccio stated the high school PAC Meeting was pushed back from 12/4 to 12/11. Sarah Thrall stated she could attend. Note of additional Curriculum Subcommittee scheduled on 12/20.

### **VI.D. Board Member Announcements**

Dr. Addley stated the Board is invited to the Central Services holiday get-together on December 19<sup>th</sup>.

### **VI.E. Action Items**

What neighboring states are using NGSS; college bound students post-grad work and success; update of chart of where grads are going; additional information on guidance services for non-college bound students; and, follow-up to determine if 39% reimbursement rate is still available.

### **VII. Executive Session/Non-Meeting**

Melissa Migliaccio stated there was no need for an Executive Session this evening. A motion was made by Rosemarie Weber and seconded by Jenny Emery to adjourn the meeting. This motion passed unanimously at 9:15 p.m.

Respectfully submitted,

Rosemarie Weber  
Board Secretary