

**Regular Board of Education Meeting – Approved Minutes
December 5, 2018, 7:00 p.m.
Town Hall Meeting Room**

Present Board Members: Jenny Emery, Mark Fiorentino, Lynn Guelzow, Melissa Migliaccio, Sarah Thrall, Brandon Webster, and Maddy Wilson (Student Representative).

Absent Board Members: Rosemarie Weber and Dwaritha Ramesh (Student Representative)

Melissa Migliaccio called the meeting to order at 7:01 p.m.

I. Administrative Reports

I.A. Superintendent's Announcements

- Dr. Addley welcomed those here to present to the Board this evening as well as other guests in the audience.
- Dr. Addley introduced Jessica Tsaptinos, the new BOE reporter for the Granby Drummer, and thanked her for taking on the task.
- Christopher Tranberg is walking across the stage at the Bushnell this evening with James Janski, our Teacher of the Year. Congratulations again to James.
- Congratulations to Taylor Henry, 8th grader, on being selected to serve on the Nutmeg Book Award Statewide Committee.
- Mark Jones, 11th Grade, has been accepted to perform in the All Eastern Honors Band in Pittsburg, Pennsylvania in April this year.
- Granby has been selected by the College Board as 1 of 100 schools across the country to participate in the Pre-AP program next year.
- The CPPAC Meeting has been scheduled for December 20th. Large capital projects will be reviewed by the Board this evening.
- Director of Facilities, Shannon Sullivan, met with Abby Kenyon, Director of Community Development, this week regarding taking soil samples from the property behind Wells Road.
- The high school roof replacement on Building #1 is underway and should be wrapped up by Friday.
- Communication will be sent to staff and parents with regard to the Start Time Study. Surveys will be sent out on Monday.
- Negotiations for the secretarial union are underway and negotiations for custodians will begin in the new year.
- The Mentoring Program began this month and there are three mentors signed up thus far. The program is currently only for first grade students.
- Thank you to the LEO Club at the high school for attending and assisting with the annual Christmas party hosted by the Lions Club. Approximately 160 kids attended.
- STEAM day will be held on Friday. Thank you to the community and businesses who are participating.
- The next Board Meeting is scheduled for December 19th.

I.B. Chairman and Board Congratulations

The Board recognized Dr. Alan Addley as the 2019 CAPSS Superintendent of the Year. Board Chair, Melissa Migliaccio stated Dr. Addley received this very prestigious award at the CABA/CAPSS Convention in November. A majority of the Board was able to attend the event but she felt it was fitting to reserve a spot on the agenda to recognize Dr. Addley. Members of the Board of Selectmen and Board of Finance, as well as past Board Chairs Cal Heminway and Ronald Walther were present,

I.C. Student Representative Reports

- Last Friday NHS held a volleyball tournament and raised about \$400.
- Today the Freshman 9th grade poetry out loud competition was held.
- Auditions for *Grease* just occurred. Maddy Wilson stated she will be in the ensemble and dancing. The play will be held in March.
- Tomorrow Honors and AP Language students will be attending a field trip to the Metropolitan Museum of Art and the UN in New York City. The field trip was also opened to French and Spanish honors society students.

Melissa Migliaccio commented that Mr. Charles Okwandu, who works at the high school, was highlighted in the *Daily Campus*, a UConn campus publication by a former Granby student, about life after Division I athletics.

I.D. Teaching & Learning

Ann Belding, Amy Lupoli, Dawn Olson, and Kristin Rice, Instructional Coaches, shared highlights of the district's new Student-Center Coaching Model with Board. Amy Lupoli stated they are impacting teacher learning which, in turn, will impact student learning. Kristin Rice stated it is teamwork and a partnership with teachers to work together to reach the teachers' goals for student learning. Amy Belding stated the coaches are excited to deliver this model and, depending on the goal of the teacher, the coach and teacher work together. She stated coaches are now shared rather than split between two buildings for elementary and secondary. They meet as a PLC every Monday morning where they bring their problems of practices and theories of actions to discuss. Dawn Olsen shared how the coaching cycle works and lasts for the duration of a unit. The Common Core State Standards are studied and goals are set. When the coaching cycle is done the coaches do a post-assessment which will continue to guide their work as coaches. The goal is for coaches to have 60% of time in coaching cycles and the other 40% of time for informal coaching (unit planning, curriculum work, PLCs, meeting with principals, and training). Dr. Addley inquired if the change in the coaching model was good, bad or indifferent, Ann Belding stated the change has been small, respectful and gradual and stated the coaches believe in it as it is tied to the standards. The coaches believe that although they are not affecting all students, eventually the work they are doing will impact all students.

I.E. Guidance Services Report

Ms. Julie Groene, Assistant Principal and Director of Guidance, presented the annual Guidance Services Report to the Board, stating this is her 5th year in Granby. She reviewed the counselor staff and caseload stating that Granby is adequately staffed. She also reviewed a college application summary as of December 1st and thus far, 928 total applications have been processed for 172 students. For post-secondary destinations for the class of 2018, 91% of students are attending either a 2- or 4-year college, 3% attending a military/technical training program and 6% entered the workforce. With regard to students who want to enter the workforce, the high school is trying to identify the students who want to do so to work with them. Ms. Groene shared with Board what a day in the life of a student counselor entails, such as, team meetings, department meetings, student intervention meetings, individual student meetings, group counseling, evening/morning programs for parents including financial aid night and junior/senior college planning. She also reviewed the social emotional needs met by counselors, such as, assisting students with acute ongoing social/emotional needs; communication with stakeholders; collaboration with support staff (nurse, psychologists, social workers) as well as collaboration with outside agencies. Dr. Addley thanked Ms. Groene for bringing coherence to the Guidance Department.

II. Public Comment

There were no public comments this evening.

III. Consent Agenda

III.A. Minutes

A motion was made by Sarah Thrall and seconded by Lynn Guelzow to adopt the consent agenda. This motion passed unanimously at 8:22 p.m.

IV. Old Business

IV.A. Second Reading of Revised Policy 4118.11/4218.11 - Nondiscrimination

The Curriculum/Policy/Technology/Communications Subcommittee recommended revised Policy 4118.11/4218.11, Nondiscrimination, to the Board for a second reading. Lynn Guelzow stated to her knowledge no comments have been received and this policy will move forward to the Board for a third reading and approval.

V. New Business

V.A. FY20-FY24 Large Capital Projects

The Board discussed the large capital projects for the district for the FY20-FY24 school years. Dr. Addley stated the large capital projects have been revised to present at the upcoming CPPAC meeting on December 20th. This document has gone through the Finance/Personnel/Facilities Subcommittee and has been compacted from 9 projects down to 8 projects due to some projects that were taken care of with the security grant funding. The priority of the projects were reorganized bringing the high school facilities upgrade to the top. Information was added to the solar project which is going through the various stages. There is a meeting with the Department of Administrative Services on December 12th. On the high school project, college and career readiness modernization was added as well as a NEAS&C recommendation of a continued issue for storage. The emergency generators project was modified to reflect one generator for each school. Other projects included oil tank removal and converting to propane, parking lot paving and the Wells Road athletic field if not used for solar. Jenny Emery stated she has not received any comments about the projects and stated CPPAC will need to make decisions as to what projects will be done. This document will be forwarded to CPPAC.

V.B. FY20 Draft Budget Goals

The Board discussed the draft FY20 Budget Goals. These goals are aligned to the Board goals with the exception of the 6th goal which is to be responsive to the financial guidelines set by the Board of Finance instead of declining enrollment.

V.C. Superintendent's Evaluation and Approval of Contract

The Board discussed the Superintendent's evaluation for the 2017-2018 school year as well as the approval of his contract for the period July 1, 2018 through June 30, 2021. A motion was made by Lynn Guelzow and seconded by Jenny Emery that the Board adopt the superintendent's contract for the period July 1, 2018 through June 30, 2021. Melissa Migliaccio stated Dr. Addley is a firm believer in open communication and to keep up Twitter and superintendent forums. She stated overall, there is a very positive high rating of the superintendent's evaluation. Mark Fiorentino stated he appreciated Dr. Addley's level of professionalism and dedication to his job and that he uses his evaluation as a tool for improvement. This motion passed unanimously at 8:41 p.m.

VI. Miscellaneous

VI.A. Board Standing Committee Reports

VI.A.1. Curriculum/Policy/Technology/Communication

Lynn Guelzow reported this Subcommittee met this evening to discuss course level changes. High school teachers Jacky Paton and Hollie Hecht joined the committee to discuss the changes as follows (partially driven by graduation requirements and a concern that students do not want to take academic course for fear of dropping their GPA): Chemistry of Art (option to earn honors credit by doing extra work); General Portfolio I and II (moving from Academic to Honors); 3D Studio III (option to earn honors credit by doing extra work); and, 3D Studio IV (moving from Academic to Honors). All course

level changes were approved and moved on to the full Board for approval. Reviewed the Assistant Superintendent's report including evaluations and assessments; student centered coaching model; District Management Group Conference on social emotional learning; STEAM Day at the middle school on Friday; and update of Policy 6142, Basic Instructional Program, which will go to the full Board for a first reading. Also discussed the mentoring program and Lynn Guelzow encouraged Board members to recruit mentors by reaching out to the community to expand the program. Lynn Guelzow will review the new text for Chinese. Lastly, Granby was selected to participate in a Pre-AP Program but there will be more to come this spring. Jenny Emery requested a one-page description of mentor program.

VI.A.2. Finance/Personnel/Facilities

This subcommittee has not met.

VI.B. Other Board-Related Reports

VI.B.1. CREC/CABE

Mark Fiorentino reported CREC Council met today. The Legislative Breakfast is scheduled for January 24th. No action was taken on the resolution for legislation for funding the CREC model. It appears they are struggling for support. This will be on the next agenda for action. There was a brief legislative update on a special education funding taskforce – an outside consultant was hired to gather data. The classroom disruption bill was vetoed and more work needs to be done.

VI.B.2. Granby Education Foundation

Jenny Emery reported the GEF will meet next Monday.

VI.B.3. Start Time Study

Lynn Guelzow reported surveys should go out to parents on Monday.

VI.C. Calendar of Events

Melissa Migliaccio stated there will be short agenda for the December 19th Board Meeting at Central Services; middle school Toys for Tots Dance; STEAM Day on Friday; conferences; and, the high school band concert.

VI.D. Board Member Announcements

Mark Fiorentino stated he attended the high school PAC meeting and commended Mike on a very good job in engaging parents (approximately 8-10 in attendance). He asked for feedback on the school improvement plan and upcoming parent conferences and how they can be improved. Also discussed potentially dedicating a full PAC meeting to cell phone usage and whether kids can have them during the day and for what purpose. Mr. Dunn was very receptive to have a meeting dedicated to that issue.

VI.E. Action Items

Distribute a one-page description of the mentor program to the Board.

VII. Executive Session/Non-Meeting

A motion was made by Melissa Migliaccio and seconded by Lynn Guelzow to enter into an Executive Session to discuss a collective bargaining issue. This motion passed at 9:02 p.m.

Respectfully submitted,

Linda Powell
Board Recorder